

Crowan School
Local Governing Body meeting
Wednesday 12th May 2021 from 6.00pm
Via Google Meet

1.	<p><u>ATTENDING:</u> Kevin Thomas (Chair of Governors) Paul Hunkin (Headteacher) Elizabeth Heath (Vice-chair) Hannah Phillips Colin Benney Lil Dye (Observer)</p> <p>In Attendance: S Reynolds (Linked Trustee) and J Law - Clerk</p>	
2.	<p><u>APOLOGIES :</u> None</p>	
		<u>ACTION</u>
3.	<p><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></p> <p>KT welcomed and thanked all for their time. LD, a prospective Governor, was welcomed to the meeting as an observer. No pecuniary interests were declared, other than from staff.</p>	
4.	<p><u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u></p> <p>The minutes from the meeting held on 2nd March 2021 were agreed as being an accurate representation and will be signed when possible. Minutes of the finance meeting are yet to be circulated .</p>	KT
5.	<p><u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u></p> <p>Two prospective Governors are completing Pen portraits and hope to be on board by September. Lil Dye introduced herself to the Governors and brings a great deal of experience in education and governance to the group.</p>	
6.	<p><u>URGENT MATTERS FOR DISCUSSION</u></p> <p>COVID 19 – Risk assessment constantly being updated and a cautious approach is being taken. All staff are now back in school. Staggered starts and finishes to the school day continue and no full school worship can take place in person, so remain virtual. Parents are not yet welcomed back onto site but some essential work can be undertaken by visitors. Residential trips can not be arranged for this term, though day visits are allowed. A local farm will be visited by one class bubble. Other events, such as a visit by Wild Tribe Days, can take place with</p>	

	<p>appropriate risk assessments which are being produced and reviewed as required. After school clubs will be allowed next half term and the possibility of offering these will be discussed at the next staff meeting.</p> <p>Governor Monitoring Arrangements – visits are being conducted remotely. Where it is more effective to meet in person, this can now be done as long as sensible precautions are taken. In person meetings are beneficial in some areas, but virtual meetings may continue where there are time constraints or COVID risks for those involved.</p>	
7.	<p><u>HEADTEACHER’S REPORT</u></p>	
	<p>The report is on the Drive in the Headteacher’s report folder and the salient points were covered as follows:</p> <ul style="list-style-type: none"> • A full reception class will run from September. Overall pupil numbers will be slightly down due to a large year group leaving. • Attendance is very positive and indicates strongly that children and parents feel confident in returning to school. • All staff are now back in person and seem to be working well. • Children who need extra help have been identified. Across the school <p>Q: How are staff feeling after such a challenging time? A: All seem to feel both positive and happy to see the children back in school and learning well after a hugely disruptive year.</p> <ul style="list-style-type: none"> • Recovery funding from the government will address the needs of children who are struggling in different ways. • OFSTED may visit at any point, particularly as they were due a visit exactly as things locked down last year. Staff have been working hard to prepare for a potentially imminent visit. • High quality CPD has been undertaken by staff. • The school plan will be readjusted to accommodate the disruption of COVID. • Some internal literacy and maths reviews have also been undertaken. <p>Q: The last SIP visit was in 2020. Is a further visit planned? A: Not at the moment but useful to have that validated external perspective. Will be actioned going forward.</p> <ul style="list-style-type: none"> • Levels of attainment were outlined and further assessments will be undertaken before the end of the year. Levels of attainment will be reported locally but these figures will not be used to compare schools o reported nationally. <p>Q: On catch up, when will children be back on the same trajectory? A: One or two children did very little over lockdown but are now making good progress and some would need assistance anyway, so there are varying needs. Staff are confident school is targeting the right children and the gap will be largely bridged by the end of the year. Assessment will be done, both internally set and from NFER for all year groups.</p> <ul style="list-style-type: none"> • School has just achieved accreditation as a green flag Eco-school. • The mental health practitioner will also be able to visit school again soon, given the lifting of lockdown. The wellbeing of both children and staff has been considered and various strategies have been employed. All children seem to be on track with no significant increase in mental health issues. A 	PH

	<p>member of staff is training to become a TIS (Trauma in Schools) practitioner, which will benefit the whole school community.</p> <ul style="list-style-type: none"> • Pupil premium money has been broken down on the report. Some musical instruments and digital cameras have been purchased using funds received. <p>Q: How is service children premium money spent? A: Some money is set aside for service children should they need counselling or any other direct support, though none has been required to date. Some funds have been used to provide equipment which will benefit service children as well as the wider school community.</p> <ul style="list-style-type: none"> • A thorough spring clean is underway with one skip currently full, so a second will be requested to complete the task. <p>Q: How will the £1,000 earmarked for books be spent? Some work is being done by Rotary and town council to find funds to update libraries across the Trust. A: Some phonic scheme books and games have been purchased to help older pupils who had not assimilated all areas fully. Further funds would be gratefully received.</p>	
8.	<p><u>SAFEGUARDING REPORT</u></p> <p>Both KT and CB have undertaken and submitted by the deadline formal returns. A safeguarding monitoring visit to be undertaken before the end of term. This crucial area is discussed at every staff meeting.</p>	
9.	<p><u>HEALTH AND SAFETY</u></p> <p>A child twisted their ankle in school and an update from parents is expected. No significant repercussions are expected.</p> <p>Q: Please can an update on lateral flow testing be provided? A: Regular COVID testing is not mandatory for staff, though tests being distributed and results reported where appropriate. All staff have now been vaccinated once and three twice.</p> <p>Q: When was the last time first aid kits, fire escapes, etc were checked? A: First aid boxes were checked yesterday due to some supplies running out. Other areas are routinely checked and fire doors are often open for ventilation at the moment. The fire risk assessment is about to be updated. Regular fire evacuation practices continue to be performed.</p>	
10.	<p><u>FINANCES</u></p> <p>Finances are looking healthy and there is an opportunity to put more resources into school. The budget from September 2021 is yet to be agreed and at that point, staff can order resources. A good number of Chrome books are owned by school now which is helpful.</p> <p>A list of proposed SLAs has been added to the Drive in the Reports for Governors folder for review by Governors.</p>	
11.	<p><u>GOVERNOR FEEDBACK ON VISITS</u></p> <p>LH visited school on 30th April to cover SEN, EYFS and sports premium.</p>	

	<p>KT had a virtual meeting with the deputy head recently to discuss the teaching of science, humanities and the introduction of the computing curriculum. Teaching diversity including black history month is a particular challenging in Cornwall due to our demographic but by the same token it is especially important it is done effectively.</p> <p>CB will be visiting Hannah for a visit on 27th May.</p>	
12.	<u>FOCUS ITEMS</u>	
	<p>Educational psychology costs will be authorised.</p> <p>Updated policies were agreed and will be added to school website.</p>	
13.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
	<p>The LGB will hopefully be strengthened for the next academic year by the appointment of two new Governors. Despite practical difficulties, Governors have maintained an oversight and strong contact with school, including necessary monitoring.</p>	
14.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>The LGB will wait until Trust meetings are set for the next academic year before setting dates for local meetings.</p>	

<u>SUMMARY OF ACTIONS</u>		
Action	Responsible Person[s]	Date for Completion
Minutes from Trust Finance meeting in April 2021 to be circulated.	KT	
Future SIP visit to be explored.	PH	
Ed Psych costs to be authorised.	KT	

Chair's Signature _____ **Date** _____