

CROWAN PRIMARY SCHOOL

School:	Crowan School
Clerk:	Janet Standing
Date of Meeting:	20th June 2018
Present:	Liz Heath (Chair) LH Paul Hunkin (Headteacher) PH Sue Webb SW Hannah Phillips HP Frank Webb FW Kevin Thomas (Trustee) Introductions made
Apologies :	Lizzie Heath
Minutes; Matters Arising:	1. The minutes of the last meeting were approved to be accepted as a true record 2. None presented not covered by the agenda
Feedback from Trust Board:	None presented.

Safeguarding: Nominated Safeguarding Councillor reports on pertinent aspects.	Responses:
<ul style="list-style-type: none"> • When was your Single Central Record last check? By who? What were the outcomes/actions arising? • When was your most recent Trust Designated Safeguarding Officer visit? What was the focus on the visit? What was the outcome/action arising? • What action has been taken on the council's feedback on the S157? • What reassurances can you give that the actions have been robust? • How many new cases typically are you encountering each month/term? What is the school's capacity to deal with these? • How are you prioritising these children's needs? • <p>Other questions to be noted here by the clerk</p>	<ol style="list-style-type: none"> 1. Safeguarding; A recent issue had now been dealt with 2. S175/157 Annual Safeguarding Return: This had been completed by a group of local Head teacher's working together This had been signed by the Chair of Governors and returned to Cornwall Council. 3. LL as Safeguarding Governor will need to attend training. It was suggested that it would be beneficial for another Governor to attend this training, At present, however, there was nobody offering Safeguarding training to Cornish Schools. This was a priority as the Safeguarding Governor needed to make a termly visit and view the Single Central Record. This had last been viewed by Sandj Wilderspin before she had resigned 4. Safer Recruitment Training to be attended 5. 19th July a Safeguarding Conference was being run by the Diocese this was for PCC's as opposed to Schools but could be reported on if items of interest
Matters to raise with the Board	None presented
Communication:	Responses
<ul style="list-style-type: none"> • Have all councillors received the monthly CEO newsletter and weekly Trust Bulletin? • How are these shared with parents, staff and the community? • How do you know this is happening? 	<p>The MAT newsletter is only received intermittently</p> <p>The school newsletter is sent out weekly</p> <p>School emails are now set up</p>

<ul style="list-style-type: none"> • What feedback have you had on the school’s communication – are stakeholders happy with the website, weekly newsletter, text alerts etc? • How do you make provision for parents whose children are not good at ensuring their parents receive the information? • How are you ensuring equity for all parties? • Are there any particular needs in our community in respect of communication flow and how are you dealing with these (e.g deaf parents; English as a second language) • What is the feedback from the latest Forum meeting? 	<p>The school website is up to date and monitored regularly</p> <p>No correspondence presented</p> <p>4th July Training will be taking place for Church Schools and there will also be training in the evening at Helston School to replace the Hub Council meeting</p>
<p>Matters to raise with the Board</p>	<p>None presented</p>
<p>Head teachers Report; Outcomes – progress & attainment:</p>	<p>Responses:</p>
<ul style="list-style-type: none"> • What are the areas of strength and celebration? How have these been achieved? Is this practice useful to share with others across the Trust? • Which groups of children are not progressing as well as others? What strategies have been put in place to address this? What impact have they had? If they haven’t had any tangible impact, why is this and what is being done about it? What else could be done? Have you asked if other schools have a similar issue? Are you working with them? 	<p>100 children on roll</p> <p>EWO had been in school looking t absenteeism</p> <p>Attendance was running at 96.4%</p> <p>PAN is 17 and an appeal is going through for one pupil as the reception is September is full</p> <p>On member of staff is on sick leave and may come back on a phased return</p> <p>One member of staff who had left the school to train was currently in HP class</p> <p>Pupil Progress data; minor adjustments had been made to the final results</p> <p>LA had moderated teacher assessments in y6.</p> <p>Two children had been working at greater depth</p> <p>KS1 Results, not all children working at level 3 were working at greater depth</p> <p>Writing; it will be 75% which will be in line with national average</p>

<ul style="list-style-type: none"> • Within the more vulnerable groups, do you have some success stories? To what do attribute their progress? • Why is there variation between the year groups' progress for e.g. maths? How are you addressing this? Does the teacher need support or intervention? • Has this situation improved or declined over time? • How does it compare with other schools in the Trust and against national data? • What is in place to ensure that those who achieve well at KS1 continue to do this and achieve Greater Depth by the end of KS2? KS2 to KS3? KS3 –KS4? KS4 –KS5? Higher Education? • What strategies do you use to accelerate progress? Which of these seems to work best? Why? • What variation is there in pupil performance between subject areas? What is being done to address any inconsistency? • What has been the impact of? • Why is this situation not improving yet? • What more could be done? • What has the impact of the training provided by the Trust been on? 	<p>Results of KS2 still awaited. The children had worked very hard Very different cohort to last year, all stayed calm Looking like in line with national averages Reading prediction 77% Boys 90% expected plus 9 out of 30 in writing achieved expected standard Q Did the children who achieved working towards the ones that were expected A This was the case and interventions would continue as appropriate 100% of the retakes of the phonics screening test had passed It was anticipated that 2 of this year's entrants would not pass Last year moderation had taken place at KS1 Nothing further heard about HP undertaking KS1 moderation across the MAT KS2 teacher had attended moderation meetings Results detailed</p> <p>Behaviour; Exclusion policy on the website. School camp had been successful and there had been no behavioural issues Children going to Eden Project this Friday/Saturday residential SEND; Information detailed one with EHCP 14 on record of need majority of needs are speech and language needs and mainly in reception One pupil transferring to Hayle One child with SEN in y6 working towards in writing but made good progress 2 TAG meetings before the end of term LA network meeting; No further referrals from September for any children with sensory issues, only referrals by GP</p> <p>SAFEGUARDING S175 new document drew up for head's in MAT Staff safeguarding certificates scanned and on server for easy access PH attended meeting this morning MAT Q All yes other than policies</p>
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	<p>A Yes and these had been addressed Safer Recruitment; may be training arranged within MAT PH HP and School Sec Level 3 Child Protection training PH tomorrow. Staff have not been able to access training, under changes from September looking to arrange thru MAT or with County through Helen Trelease Lead professional training PH to renew MAT produced model for Safeguarding return - Q assured by LA informs sip in school No accidents or injuries VG done first aider training. Mini Medics y5 and 6 children taken place. Discussion on value of this PP funding used for this Hit the Surf took place this week PAT testing completed arranged thru MAT PP results detailed on pupils known 5 of 11 y6 PP Details in HT report KS1 Teacher assessments detailed close to the national average Sports Premium 3 quotes for outside area will use one that is best value providing Dave Ellis is happy Various school events detailed New scheme of work for PE to start in September SIP; details of areas against which progress made. Governors need to look at whole plan with Head to decide on focus for next academic year. Missed 76% target in writing for Fisher Family Trust 73%</p> <p>Finance; PH met with Sean Pinhay this morning. PH and SW to have a more detailed look Monitoring visits will now start afresh in September but at least now able to review last year's cost centres and move forward Fuel cost increased</p>
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	<p>22,000 in year overspend but has been reduced to 12,000 additional pupils will make a difference to this and overspend should decrease to underspend</p> <p>24 houses going up in village will this make a difference</p> <p>Can go up to 119. 107 from Sept</p> <p>Staffing will stay same and made provision for expected increases</p> <p>Sports premium now being used creatively this money is being used for sporting activities over lunchtimes therefore part will be funded lunchtime supervisor</p> <p>Still 10,000 Sports Premium money to spend next year, will need new lunchtime supervisor due to retirement</p> <p>2500 furniture budget rolled back to 1,000</p> <p>General curriculum the same</p> <p>Staff training has been reset as more local training to take place within MAT DCF; This year had to replace school server. Major issues had to be undertaken at some schools, Crowan was in good order, MAT goes straight to central Govt. for funding</p> <p>Changing lighting system in future could be cheaper if a few schools wanted to do this</p> <p>Music is a stand out area in the school as peripatetic teaching is purchased</p> <p>Nice thing about this MAT is that schools have specialisms</p> <p>Mini tag rugby tomorrow</p> <p>Feedback from parent forum nothing presented</p> <p>Learning Walks LH to produce report</p> <p>A visit had taken place to look at Literacy and LA will visit to go through Policies and to go through S175.</p> <p>Trips and visits Barton Hall a successful Eden trip</p> <p>Helpful with animals in reception for children who have no pets at home as the children can learn to talk to them</p> <p>Vegetables in the school garden are growing well and the children can eat the produce once cultivated</p>
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	<p>Communications Mark Lees has been in school and his report was circulated. He will do 2nd Maths audit in a few weeks' time. Ofsted gradings produced. ML reports produced looked at data observed lessons and talked to subject leads took mornings training on INSET day and signed single central record. Generally pleased with what he saw across the school Richard Lawrence did a Learning walk and report produced</p> <p>Letter of resignation from Caroline Roberts (TA) after 27 years employment at end of summer term Chair to write on behalf of the Governors Diary Dates detailed in school diary; Next meeting Wednesday 19th September</p> <p>The meeting closed at 8.00 pm</p> <p>10Residential Trips; A whole school trip had taken place to Eden and thanks were expressed to the Parents and Friends who had funded this. Whole school trip to Marazion Beach would take place on 13th July Residential Trips only took place every two years. A discussion took place on the possibility of a combined residential trip with another school</p>
Matters to raise with the Board	None presented
Diary Dates;	Wednesday 19th September 2018 at 6.30pm Wednesday 6th February 2019 at 6.30pm Wednesday 15th May 2019 at 6.30pm

